## Flexible Instructional Day Plan

**Program:** Culinary Arts

**Contact information:** nhorrell@steelcentertech.com

**Attendance:** I will take attendance during a zoom/google meets meeting. Students are welcome to join one of two sessions: AM session begins at 8:00am, and PM begins at noon. Students are welcome to join whichever session works best for them. I will have a ZOOM link available on Canvas. I will take attendance shortly after the session begins.

**Virtual Meeting Lesson:** Sessions begin at 8:00am and noon, students will log onto Canvas and click on the ZOOM link at the top of our homepage. We will work on individual work for 1 hour and 15 minutes. I will be available if anyone needs more time to complete the work provided.

**Virtual Office Hours:** I will be available from 7:25am to 10:10am, and 11:45am to 2:55pm via ZOOM and email. Please do not hesitate to reach out if you have any questions, comments, or concerns.

## **Technology Concerns:**

An internet connection and a device with internet access are required. For students using a phone, I recommend downloading the Canvas app. We will be using ZOOM to connect and working through material in Canvas. If you have any technological concerns or difficulty accessing the items listed above, please mark "yes" under "technology concerns" below. We will provide hard copies of material as needed.

Please sign below and bring this form to Chef H as soon as possible.

Student Name:		Student Signature	
Do you have technology concerns?	Yes	No	
Concern:			
If yes parent/guardian signature			